SYLLABUS

1. Information about the program

1.1 Higher education institution	Babeş-Bolyai University
1.2 Faculty	Faculty of Political, Administrative and Communication Sciences
1.3 Departament	Public Administration Department
1.4 Field of study	Administrative Sciences
1.5 Study cycle	Master
1.6 The program of study / specialization	Public Service Management

2. Discipline data

2.1 Course title	E-Governance					
2.2 The discipline holder		dr. Alexandru Roja				
2.3 Holder of seminar activities		dr. Alexandru Roja				
2.4 Year of study	2	2.5 Semester	2	2.6. Type of evaluation	C	2.7 Discipline regime	Elective

3. Total estimated time (hours of teaching per semester)

3.1 Number of hours per week	2	Of which: 3.2 course	1	3.3 workshop / laboratory	1
Allocation of time:					hours
Study after handbook, course materials, bibliography and notes					40
Additional documentation in the library, specialized electronic platforms and on field					20
Training seminars / labs, homework, essays, portfolios and essays					20
Tutoring					2
Examinations					2
Other activities:					

3.7 Total hours of individual study	82
3.8 Total hours per semester	126
3.9 Number of credits	-

4. Prerequisites (where applicable)

4.1 curriculum	• Not applicable
4.2 competence	• Basic internet research techniques

5. Conditions (where applicable)

5.1 of the course	• 50% mandatory class attendance
5.2 to conduct seminar / laboratory	• 50% mandatory class attendance

6. Specific skills acquired

Professional skills	At the end of this course, students will be able to: • Understand basic e-government concepts • Use these concepts in real cases in the public sector • Use specific instruments related to e-government evaluation • Propose solutions that employs new technologies for solving problems in public administration institutions
Transversal competences	• Analyzing the level of e-government implementation

7. Course objectives (based on accumulated skills grid)

7.1 General objective of the discipline	• This is an introductory course in the use of ITCs and digital technologies in public administration. We will discuss how public institution can take advantage of the digital technologies, Internet and communication technologies for providing better service to citizens, companies and NGOs and also how these technologies transform the way public institutions communicate and engage with stakeholders.
7.2 Specific objectives	• Ability to formulate digitalization and digital transformation strategies

8. Contents

8.1 Course	Teaching methods	Observations
Introduction in E-Governance	Lecture, discussion in class	
Trends and strategies for digital society and economy	Lecture, discussion in class	
Main elements of E-Governance	Lecture, discussion in class	
E-Governance methods and models	Lecture, discussion in class	
Institutional management and E-Governance	Lecture, discussion in class	
Technologies for public administration digital transformation I	Lecture, discussion in class	
Technologies for public administration digital transformation II	Lecture, discussion in class	
Elements of digital transformation strategies	Lecture, discussion in class	
Government as a platform	Lecture, discussion in class	
Digital services design	Lecture, discussion in class	

Open data and smart cities	Lecture, discussion in class	
Final Project presentation	Discussion in class	

Bibliography:
1. Nicolae Urs – E-guvernarea. Suport de curs, 2014
2. Doru Eugen Tiliute – Guvernare electronică. Suport de curs, 2012.
3. Dan Vasilache – Guvernarea electronică : o introducere, 2008.
4. Manuel Pedro Rodriguez, Digital Government and Achieving E-Public Participation, 2020
5. Jose Rodrigo Cordoba, Systems Thinking and E-Participation. ICT in the Governance of Society, 2010
6. Susheel Chhabra, Integrating E-Business Models for Government Solutions. Citizen-Centric Service Oriented Methodologies, 2009
7. Mehdi Khosrow-Pour, E-Government Diffusion, Policy and Impact, 2009
8. Vishanth Weerakkody, Social and Organizational Developments through Emerging E-Government Applications, 2010
9. Andreea Molnar, Strategic Management and innovative Applications of E-Government, 2019
10. Hakikur Rahman, E-Government Readiness for Information Service Economy, 2010
11. Toshio Obi, A decade of World e-Government Rankings, 2010
12. Hsinchun Chen, E-Government Research, Case Studies, and Implementation, 2008
13. Christopher Reddick, Comparative E-Government, 2010
14. Marijin Janssen, Case Studies in e-Government 2.0. Changing Citizen Relationships, 2015
15. Paul Nixon, E-Government in Europe, 2007
16. Tony Wohlers, Setting Sail into the Age of Digital Local Government. Trends and Best Practices, 2016
17. Leonidas Anthopoulos, Government e-Strategic Planning and Management. Practices, Patterns and Roadmaps, 2014
18. OECD e-Government Studies, Rethinking e-Government Services. User-Centred Approaches, 2009
19. OECD e-Government Studies. Denmark, 2006

9. Corroborating course content with the expectations of epistemic community representatives, professional associations and employers representative for the program

10. Evaluation

Activity type	10.1 Evaluation Criteria	10.2 Evaluation Methods	10.3 Proportion of final grade
10.4 Course	Written project, presentation		70
	Course activity (essays, discussion, mini-projects)		30
In case of retake exams, the same rules apply, but only the grade for the final project and presentation can be improved.			